

DATE: 14<sup>th</sup> May 2024

To: The Chairman and Members of Shardlow and Great Wilne Parish Council

You are summoned to attend the Annual Meeting of Shardlow and Great Wilne Parish Council to be held at 7.30pm on Wednesday 22<sup>nd</sup> May 2024 at the Village Hall, The Wharf, Shardlow.

Yours sincerely

*Fiona Keppel-Spoor*

Clerk – Shardlow and Great Wilne Parish Council

**AGENDA FOR ANNUAL PARISH COUNCIL MEETING TO BE HELD AT THE VILLAGE HALL, SHARDLOW ON  
WEDNESDAY 22<sup>ND</sup> MAY 2024 at 7.30PM**

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Apologies for Absence**  
To receive apologies for absence.
- 4. Declaration of Members Interests**  
To receive any declarations of Interests from Councillors.
- 5. Variation of order of business**  
To receive any requests to alter the running order of the agenda.
- 6. Public Participation**  
A total of 15 minutes or 5 minutes per person available to hear any issues which members of public wish to raise. No discussion will take place and no decisions can be made on any item raised during this item.
- 7. Reports from outside bodies**  
To receive reports from the County Councillor, District Councillors and the Police
- 8. Minutes**  
To approve the Minutes of the Meeting held on Wednesday 24<sup>th</sup> April 2024
- 9. Councillor Reports**  
To receive updates and information from member Cllrs
- 10. Clerk's Report**  
To receive the Clerk's report
- 11. Chairman's Report**  
To receive the Chairman's report
- 12. Lengthsman's Reports**  
To receive the Lengthman's reports
- 13. To reconfirm General Power of Competency**
- 14. Review of Standing Orders**
- 15. Review of Financial Regulations and Internal Financial Controls**
- 16. Review of Asset Register**
- 17. Review of Responsibility Matrix**
- 18. Review of Code of Conduct and Civility & Respect Pledge**
- 19. Policy Review**
- 20. Shardlow Village Hall**  
To receive any relevant updates
- 21. Purchase of Church Field**  
To receive information and share relevant updates
- 22. Health & Safety**  
To record any health and safety checks completed and agree actions as required.
- 23. Defibrillator Installation – Great Wilne**  
To receive an update
- 24. Roadside, hedge and footpath maintenance**  
To receive an update and agree any required action.

## **25. Play Area Refurbishment**

To receive an update

## **26. Correspondence**

To agree actions as per correspondence schedule

## **27. Allotments**

To receive an update

## **28. The Wharf Landscaping**

To receive an update

## **29. Noticeboards**

To receive an update

## **30. Shardlow Inland Port Festival**

To receive a proposal from the Inland Port Festival regarding the festival in September this year

## **31. Planning Applications and Decisions**

To discuss and agree a response to any planning applications.

### **New Applications at 14<sup>th</sup> May 2024**

**DMOT/2024/0454** - Approval of details reserved by condition 3 (noise) relating to planning permission DMPA/2023/0911 (The installation of an air source heat pump) at 5 Wakelyn Close

### **Pending Applications at 14<sup>th</sup> May 2024**

**DMPN/2023/1125** – certificate of lawfulness application for proposed interior and exterior structural repairs at 7 The Wharf, Shardlow

**DMPA/2019/1059** – Demolition of existing shed, renovation of existing vacant stores and construction of a new café and storage area at Holden House, 1-3 Canal Bank, Shardlow

### **Approved Applications at 14<sup>th</sup> May 2024**

**DMPA/2024/0310** - Removal of existing conservatory, and replacement single-storey rear extension at 24 Wilne Lane, Great Wilne

**DMPA/2024/0353** - Listed Building Consent for removal of existing conservatory, and replacement single-storey rear extension at 24 Wilne Lane, Great Wilne

**DMPA/2024/0027** – Variation of condition No 9 of permission ref DMPA/2022/1293 (for change of use and conversion of the existing building into a Holiday Let) to incorporate reference to the “garden path” instead of “footpath” at 11 Wilne Lane, Shardlow

## **32. Finance**

### **(a) Invoices due for Payment**

As per schedule A

### **(b) Income Received**

As per schedule B

## **33. Items for Next Agenda**

To receive items for the next agenda

## **34. Date and time of the Next Meeting**

The Annual Parish Council Meeting will start at 7.30pm on Wednesday 26<sup>th</sup> June 2024 at Shardlow Village Hall.

***Copies of the agenda and previous meeting minutes are available electronically only for members of the public by contacting the Clerk via email at least 24 hours prior to the start of the meeting at [clerk@shardlowandgreatwilneparishcouncil.org.uk](mailto:clerk@shardlowandgreatwilneparishcouncil.org.uk) or telephone on 07485 133070***